

PLANT SALE COMMITTEE 2023

The president will appoint a plant sale chair at the beginning of their terms. The chair will appoint a raffle team from the membership to acquire raffle items to be sold at the plant sale. The chair will also have raffle tickets ready to distribute to the membership at the April General business meeting. The chair will also assign jobs from the membership to work setting up and tearing down for the plant sale.

Plant sale committee responsibilities:

- We are currently working with the Port Angeles Community Center to have our plant sale the first Saturday in May. We need to contact the center by September to get on their calendar for the next year. Since we are a non-profit organization they have been letting us use the gym for free. We will continue to be in contact with them to make sure this is always the arrangement.
- Promote plant propagation by members in February for the plant sale in May.
- Coordinate with the publicity chair to advertise the sale through newspaper, reader boards in the community, radio and social media.
- Organize planting parties as needed to make sure the plants are ready for the sale.
- Assign jobs for the day before the sale and the day of the sale. They include, but are not limited to - identifying and pricing plants, placing plants on tables, providing boxes for carry out, set up and tear down, food for workers the day of the sale, greeters, order tally people, cashiers, rovers, plant identifiers, monitoring the hold area, etc.
- Determining when to mark the plants to half price.
- Encourage members to take left over plants home to care for until the next sale.
- A donation to the community center will be at the discretion of the committee. (\$75 standard)
- All raffle items will be drawn the day of the raffle and the winners will be called that day.
- Send thank you cards to any non-members that donated to the plant sale or raffle prizes.
- Report the funds raised to the membership at the June general meeting.