

COMMUNITY DONATIONS COMMITTEE 2023

The president will appoint a community donation chair at the beginning of their terms. The president may also choose to attend the meetings for discussion purposes, but will not have a vote on committee decisions. The chair will appoint a 3-5 person committee that have been members for 2 years, preferably including new and experienced members. The committee's decisions shall be based on the criteria and shall be final. The decisions made by the committee shall not be challenged unless they do not adhere to the criteria as stated in the purpose of Port Angeles Garden Club.

Criteria: Recipients must qualify under the Statement of Purpose of PAGC:

- A. *The purpose of the Port Angeles Garden Club is to support the mission of the National Garden Clubs Inc and the Washington State Federation of Garden Clubs with our many projects and varied programs. Our Aim is to promote gardening through the study of horticulture as well as landscape and floral design. As gardeners, it is necessary for us to educate ourselves about conserving our environment and share our knowledge with others. We do this to make our city of Port Angeles a better place to live and to preserve the beauty of the world around us.*
- B. Clearly define how the funds are to be used.
- C. Preferably operate as a nonprofit organization (501-c) within Clallam County.
- D. Preferably use the fund within 12 months of receipt.

Community donations committee responsibilities:

- A budget amount will be allocated for local donations and approved by the membership.
- The committee will consider suggestions from the membership and determine if eligibility is appropriate per the criteria.
- If no viable suggestions are received the committee shall research options of needy recipients and will have the option of allocating funds to an organization of their choosing.
- Committee meetings shall begin in October with final decisions before June 30, the following year, to be in line with the end of the fiscal year.
- The committee will present their decision to the membership before the end of the fiscal year.
- The committee may, if appropriate, follow up with the recipient(s) before the end of the fiscal year and get a detailed report of how the money was spent to present to the membership. This will give the budget committee the budget amount needed for the next year.
- If no donation is made for the current year the amount allocated may be carried over to the following year.