

## COMMITTEE CHAIR REPORT

Name of Committee: \_\_\_\_\_

Dates:

From: \_\_\_\_\_ To: \_\_\_\_\_

Name of Chairperson:

\_\_\_\_\_  
Committee Members:

\_\_\_\_\_  
Committee Goal:

\_\_\_\_\_  
List club members and other groups(include number of people/groups):

\_\_\_\_\_  
Expenses and funding(budgeted amount, amount used, donations):

\_\_\_\_\_  
Follow up/maintenance needed:

\_\_\_\_\_  
Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attach pictures(before and after), news articles, letter, financials, etc.  
Present to club president with supporting documentation by June 30